

## WHAT IS THE URBAN COLLEGE OF BOSTON

The Urban College of Boston (UCB) is an independent, co-educational two-year institution. It is conveniently located in the heart of downtown Boston. UCB is a partner with Action for Boston Community Development, Inc. (ABCD), one of the nation's largest community action agencies. UCB is chartered by the Commonwealth of Massachusetts and offers programs of study leading to Associate of Arts degrees in Early Childhood Education, Human Services Administration, and General Studies. The college also offers many certificate programs and non-credit continuing education courses.

The Urban College of Boston is an equal opportunity-affirmative action institution committed to diversity and equal opportunity.

Urban College is accredited by the New England Association of Schools and Colleges, Inc., through its Commission on Institutions of Higher Education. Inquiries regarding the accreditation status should be directed to the administrative staff of UCB. Individuals may also contact: Commission on Institutions of Higher Education, New England Association of Schools and Colleges, 209 Burlington Road, Bedford, MA 01730-1433; (781) 271-0022; e-mail: [cibe@neasc.org](mailto:cibe@neasc.org).

### STUDENT SERVICES

UCB offers many services designed to support student effort, help overcome problems interfering with student progress, and be a referral source to community organizations.

Students are encouraged to utilize the academic and professional counseling resources of Student Services. Strict confidentiality is maintained at all times. In addition, Student Services sponsors student workshops and offers career guidance—a continuous process that includes academic and professional assessment at entry into UCB, career-related course work, required Professional Development seminars, and internships and field work. Both the UCB newsletter and student creative writing publication provide information to the UCB community and help students gain useful writing experiences.

At registration, students are designated an academic advisor. The student and advisor meet regularly to review and discuss the student's goals. The advisor recommends course selection and sequence and remains a key source of guidance. Each student also has access to staff assisting with matters of financial aid, internships, and referrals to other organizations. Through the support offered at the Urban College of Boston, students learn strategies and techniques necessary to secure professional, personal, and educational success.

### EARLY WRITING ASSESSMENT AND PLACEMENT FOR NEW STUDENTS

**\*\*Call Josie at (617) 348-6507 for appointment.\*\***  
OASS (Office of Academic Support Services), 7<sup>th</sup> Floor.  
Take the writing assessment to determine which courses are appropriate for you to take.

### EVALUACIÓN ESCRITA Y UBICACIÓN TEMPRANA PARA ESTUDIANTES NUEVOS

**\*\*Llame Josie en (617) 348-6507 por una cita.\*\***  
OASS (Office of Academic Support Services), 7mo piso.  
Tome el examen para determinar cuál curso son apropiado para usted tomar.

## SUMMER 2009 COURSE SCHEDULE ♦ JUNE 1 – JULY 22

All Courses Earn 3 Credits Except As Noted

Courses Meet Two Days Each Week.

COURSE	COURSE TITLE	CREDITS	TIME
<b>MONDAY &amp; WEDNESDAY</b>			
CIS 100-A	Computer Basics	3	6:00 – 9:00 p.m.
ECE 106-A	Guidance & Discipline	3	6:00 – 9:00 p.m.
ECE 114-A	Curriculum Development for Infants & Toddlers	3	6:00 – 9:00 p.m.
ECE 131-A	Child Health Care: Health, Nutrition & Safety	3	6:00 – 9:00 p.m.
ECE 131-C	Child Health Care: Health, Nutrition & Safety(Mandarin)	3	6:00 – 9:00 p.m.
ECE 131-S	Cuidado de la Salud del Niño:Salud, Nutrición y Segurid	3	6:00 – 9:00 p.m.
ECE 197-A	Science & Math for Young Children	3	6:00 – 9:00 p.m.
ENG 097-L	Reading & Writing Skills I ESOL	3	6:00 – 9:00 p.m.
ENG 100-L	Reading & Writing Skills II ESOL	3	6:00 – 9:00 p.m.
ENG 111-A	College Writing I	3	6:00 – 9:00 p.m.
HUM 206-A	History & Culture of Boston's Neighborhoods	3	6:00 – 9:00 p.m.
MAN 214-A	Computer Information Systems	3	6:00 – 9:00 p.m.
MAT 101-A	College Algebra	3	6:00 – 9:00 p.m.
NTS 102-A	Human Nutrition	3	6:00 – 9:00 p.m.
<b>TUESDAY &amp; THURSDAY</b>			
CIS 222-A	Using Technology to Manage a Home-Based Child Care Business	3	6:00 – 9:00 p.m.
COM 111-L	Speech Communication ESOL	3	6:00 – 9:00 p.m.
ECE 106-S	Guía y Disciplina Positiva	3	6:00 – 9:00 p.m.
ECE 108-A	Early Childhood Administration	3	6:00 – 9:00 p.m.
ECE 206-A	Working with Children & Families under Stress	3	6:00 – 9:00 p.m.
ECE 208-S	Desarrollo de Lenguaje y Capicidad de Leer y Escribir para Niños Pre-Escolares	3	6:00 – 9:00 p.m.
ENG 097-A	Reading & Writing Skills I	3	6:00 – 9:00 p.m.
ENG 100-A	Reading & Writing Skills II	3	6:00 – 9:00 p.m.
ENG 101-L	Introduction to Academic Writing	3	6:00 – 9:00 p.m.
FSN 201-A	Healthy & Safe Cooking	3	6:00 – 9:00 p.m.
HLF 201-A	Health and Life Fitness	3	6:00 – 9:00 p.m.
HUM 222-A	The Art of Spanish Dancing	3	6:00 – 9:00 p.m.
MAT 100-A	College Mathematics	3	6:00 – 9:00 p.m.
PSY 115-A	Counseling Methods & Interviewing Techniques	3	6:00 – 9:00 p.m.
SOC 202-C	Cultural Aspects of Families & Children (Cantonese)	3	6:00 – 9:00 p.m.

## SUMMER CALENDAR

Advisement/Assessment/Registration	Wed. & Thurs. May 20, & 21	4:00 – 7:00
New students should plan on arriving by 6:00 p.m.; at least 1 hour will be needed to complete the advising & registration process.		
<b>Please note:</b> If you are a new student who has applied for or who plans to apply for financial aid, <u>bring a copy of your high school diploma or GED with you to registration.</u>		
Late Registration (for All Students)	Friday May 22,	4:00 – 7:00
A \$10.00 late registration fee will be charged.		
<b>Memorial Day (Observed) (College closed)</b>	<b>Monday May 25</b>	
<b>Commencement</b>	<b>Sunday May 31</b>	
<b>Classes begin</b>	<b>Monday &amp; Tuesday June 1 &amp; 2</b>	
<b>Add/Drop Deadline</b>	<b>Prior to Second Class Meeting</b>	
<b>Bunker Hill Day(Observed) (No Classes)</b>	<b>Tuesday June 17</b>	
<b>Faculty-issued Progress Reports</b>	<b>Tuesday &amp; Wednesday June 23 &amp; 24</b>	
<b>Last Day to Withdraw from classes with “W” grade</b>	<b>Thursday July 2</b>	
<b>Independence Day (Observed) Office closed</b>	<b>Friday July 3</b>	
<b>Tue &amp; Thurs Final Exams / Classes end</b>	<b>Tuesday July 21</b>	
<b>Mon &amp; Wed Final Exams / Classes end</b>	<b>Wednesday July 22</b>	
<b>Grades Due from Faculty</b>	<b>Wednesday July 29</b>	

### TUITION AND FEES

- **Tuition:** \$155.00 per credit. (A 3-credit course is \$465.00.)
- **Application Fee** of \$10.00 must accompany each application as a degree candidate.
- **Student Activity Fee** is \$10.00 per semester.

### PAYMENT AND REFUND POLICY

#### Methods of Payment

The Urban College of Boston accepts cash, checks, money orders, Visa or MasterCard. Checks should be made payable to the *Urban College of Boston*.

#### ABCD Employees

ABCD employees who wish to use the Payroll Deduction Plan must have a minimum payment of 10% of the total tuition and fees deducted weekly from their paycheck.

#### Returned Checks

A \$25.00 surcharge will be added to any check returned by the bank to the Urban College of Boston.

#### Refund Policy

Students who officially withdraw from classes taught by UCB faculty in accordance with published withdrawal procedures may obtain refunds of tuition as follows:

Withdrawal before the first class	100%
Withdrawal before the second class	75%
Withdrawal before the third class	50%
Withdrawal before the fourth class	25%
Withdrawal after the fourth class	0%

All money will be refunded to the original source of funds. Fees are non-refundable.

#### Add/Drop Policy

Students who want to add or drop courses may do so prior to the second week of classes. See current catalog for more information.

In order to add or drop courses, students must consult with their academic advisor and bring a signed form to the Enrollment Services Office. Add/Drops will not be permitted after the second class of the semester.

### FINANCIAL AID

Students who are interested in applying for financial aid for the 2009-2010 academic year should have a completed financial aid application on file at Urban College. The deadline for priority consideration is April 30, 2009. Federal Pell Grants and Supplemental Education Opportunity Grants (SEOG) fund part-time and full-time students. The Mass Grant funds full-time students and Mass Part-time Grants fund part-time students. These grants do not have to be repaid. Applicants will need their 2008 Federal income tax returns, a high school diploma or GED Certificate as well as enrollment in Urban College of Boston's Degree or Certificate programs. Apply on-line (on the web) at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or call (617) 348-6220 for more information.

### AYUDA FINANCIERA

Estudiantes interesados en solicitar ayuda financiera para el año académico 2009-2010 deben completar una solicitud y entregarla a la oficina de Ayuda Financiera de Urban College. El último día para entregar la solicitud, para que se le dé prioridad es el 30 de Abril, 2009. Los fondos de los Federal Pell Grants, del Mass Part-time Grant (para estudiantes de tiempo parcial) son becas. Los aplicantes necesitan traer su declaración de impuestos federales del 2008, su diploma de la escuela secundaria (High School) o su GED, y también solicitar su ingreso en el programa de grado (para obtener su Asociado) o en el programa de Certificado. Puedes aplicar por el internet al: [www.fafsa.ed.gov](http://www.fafsa.ed.gov) ó llame al: (617) 348-6220 para mas información.

