

C. Independent Student Information to be verified: The instructions below apply to the student and spouse, if the student, *if the student is married*. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2016 or had a change in marital status after December 31, 2016.

Instructions: Complete this section if the student and spouse filed or will file a 2016 IRS income tax return(s).

Check the box that applies:

- I, the student used the IRS Data Retrieval in FAFSA to retrieve and transfer 2016 IRS income information into the FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The student's school will use the IRS information that was transferred in the verification process.*
- I, the student, am unable to or has chosen not to use the IRS DRT in FAFSA, and instead will provide the school with a **2016 IRS Tax Return Transcript(s)** for me and my spouse (If student is married).

2. Student Non-Tax Filers

The instructions and certifications below apply to the student and spouse, if the student is married. Complete this section if the student and spouse **will not file and are not required to file a 2016 income tax return with the IRS.**

Check the box that applies:

- The student and/or spouse were not employed and had no income earned from work in 2016.
- The student and/or spouse were employed in 2016 and has listed below the names of all employers, the amount earned from each employer in 2016, and whether an IRS W-2 form is attached. Attach copies of all 2016 W-2 forms issued to the student and spouse by their employer. You may request a "wage statement" which will list all of your W2's by following the instructions for the IRS listed above. If you were not eligible to receive W2's, you will need to provide a signed statement explaining the reason the form is not available and listing the amount and sources of income earned from work. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
<i>ABS Shipping</i>	<i>\$1280</i>	<i>Yes</i>

**Verification of 2016 Income Information for Individuals with Unusual Circumstances
Individuals Granted a Filing Extension by the IRS**

If an individual is required to file a 2016 IRS income tax return and has been granted a filing extension by the IRS, provide the following documents:

- A copy of the IRS Form 4868, "Application for Automatic Extension of Time to File U.S. Individual Income Tax Return," that was filed with the IRS for tax year 2016;
- A copy of the IRS's approval of an extension beyond the automatic six-month extension if they individual requested an additional extension of the filing time for tax year 2016; **and** A copy of IRS Form W-2 for each source of employment income received for tax year 2016 and, if self-employed, a signed statement certifying the amount of the individual's adjusted Gross Income (AGI) and the U.S. Income tax paid for tax year 2016.

Individuals who filed an amended IRS income Tax Return

If an individual filed an amended IRS income tax return for tax year 2016, provide both of the following:

- A signed copy of the original 2016 IRS income tax return that was filed with the IRS or a 2016 **IRS Tax Return Transcript; and**
- A signed copy of the 2016 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.

Individuals Who Were Victims of Tax Administration Identity Theft

- A victim of tax administration identity theft who is not able to obtain a 2016 IRS Tax Return Transcript or use the IRS DRT must contact the IRS at 1-800-908-4490. Upon authentication of the tax filer's identity, the IRS will provide, by U.S. Postal Service, a printout of the tax filer's 2016 IRS income tax return information.

Individuals who filed Non-IRS Income Tax Returns

- An individual filed or will file a 2016 income tax return with Puerto Rico, another U.S. territory (e.g., Guam, American Samoa, the U.S. Virgin Islands, the Northern Marianas Islands), or with a foreign country, must provide
 - ❖ A signed copy of that 2016 income tax return(s); **or**
 - ❖ A transcript obtained from a government of a U.S. territory or commonwealth, or a foreign central government that includes all of the tax filer's income and tax information required to be verified for tax year 2016

D. Certification and Signature

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Spouse's Signature

Date

*Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the Urban College of Boston Financial Aid Office
You should make a copy of this worksheet for your records.*